



# Evacuation Procedures

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To ensure your safety whilst in this building disabled and/or mobility impaired users must have completed a Personal Emergency Egress Plan (or PEEP)

A PEEP is required to be completed by:

- Anyone who could have a problem escaping in an emergency
- Persons with temporary impairments e.g. a broken leg
- Persons with long term impairments e.g. hearing, sight or ambulatory

If you think this applies to you:

- Students should consult with their Personal Tutor
  - Teaching Staff should consult with their Line Manager
  - Visitors should consult with the Admin Office on the third floor or Security outside 9-5 office hours Monday to Friday
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